

Employment History

List in order beginning with most recent employment. Attach additional pages if necessary.

Employer	Street Address, City, State, Zip
Your Job Title	Supervisor Name and Title
Description of Duties:	From (Mo. /Yr.) To (Mo. / Yr.) Present
	Reason for Leaving

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Your Job Title	Supervisor Name and Title
Description of Duties:	From (Mo. /Yr.) To (Mo. / Yr.)
	Reason for Leaving

References

List three persons whom we may contact as references. One should be a former employer or a teacher if not previously employed (exclude relatives)

Name (Last, First, Middle)

Address (City, State, Zip)

Area Code/Telephone No.

Name (Last, First, Middle)	Address (City, State, Zip)	Area Code/Telephone No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you ever been arrested, charged, or convicted of a criminal offense?

Yes __, No __. If yes, give details _____

Have you ever received treatment/counseling from a psychologist/psychiatrist/counselor?

Yes __ No __. If yes, give details. _____

Do you or have you ever received treatment for drugs/alcohol abuse?

Yes __ No __. If yes, explain. _____

Have you ever been investigated for suspected child abuse/neglect? Yes __ No __. If yes, explain.

Can you meet the essential functions of this job? _____

Are you related to anyone employed by Union Chapel Daycare Center? If yes, give name of person (s).

Are your religious beliefs sufficiently compatible with those of Union Chapel Missionary Baptist Church that you could conduct a developmentally appropriate Biblically based program of study? _____

Write the name and address of the church you are currently a member of, the pastor's name and a statement attesting to your salvation: _____

Waiver and Consent:

I, _____, hereby certify that the information I have provided on this application for employment is true and correct. I authorize this church to verify the information I have provided on this application by contacting the references and employers I have listed, by conducting a criminal records check, or by other means, including contacting others whom I have not listed. I authorize the references and employers listed in this application to give you whatever information they may have regarding my character and fitness for the job for which I have applied. Furthermore, I waive any rights I may have to confidentiality.

In the event that my application is accepted and I become employed by Union Chapel Missionary Baptist Church, I agree to abide by and be bound by the policies of Union Chapel Missionary Baptist Church and to refrain from inappropriate conduct in the performance of my duties on behalf of Union Chapel Missionary Baptist Church.

I have read this waiver and the entire application, and I am fully aware of its contents. I sign this consent freely and under no duress or coercion.

_____	_____
Signature of Applicant	Date
_____	_____
Witness	Date

FOR OFFICE USE ONLY

HIRED () Yes () No	POSITION _____
SALARY/WAGE _____	DATE REPORTING TO WORK _____
APPROVED BY: _____	
COMMENTS:	

This completed application package should be returned to:

Union Chapel Missionary Baptist Church
315 Winchester Road
Huntsville, Alabama 35811
Attn: Human Resources

NAME/ADDRESS OF HOME/PROVIDER/AGENCY: Union Chapel M B Church Child Development Center
315 Winchester Road NE Huntsville, AL 35811

MANDATORY CRIMINAL HISTORY CHECK NOTICE:

Alabama law requires that a criminal history background information check be conducted on applicants for certain DHR positions and on all persons who hold a license or work in a Department of Human Resources licensed child care or adult care facility, a foster or adoptive home approved by the Department of Human Resources, or a licensed child placing agency, including all officers and agents of the entity. You are required to provide full, complete, and accurate information on your criminal conviction history upon application for a license or employment. This information shall be used to determine your suitability to provide care to children, the elderly, or disabled individuals. Unless a criminal history background information check report and suitability determination have previously been obtained, you must complete a written request and consent for a criminal history background information check with fingerprints at the time of application for employment. Refusal to complete these documents or providing false information shall result in refusal of employment, approval, or licensure. The term conviction includes a determination of guilt by a trial, by a plea of guilty, or a plea of nolo contendere. Any individual determined to have submitted false information shall be referred to the district attorney or law enforcement for investigation and possible prosecution. An individual who intentionally falsifies any information on the statement is guilty of a Class A misdemeanor, punishable by a fine of not more than two thousand dollars (\$2,000) and imprisonment for not more than one year.

Convictions for any of the following crimes shall make an individual unsuitable for employment, volunteer work, approval, or licensure:

- 1) Murder, manslaughter, or criminally negligent homicide.
- 2) A sex crime. A sex crime includes the following:
 - a) Enticing a child to enter a vehicle, room, house, office, or any other space for immoral purposes, as proscribed by Section 13A-6-69 of the Code of Alabama 1975.
 - b) Incest, when the offender is an adult and the victim is a minor, as proscribed by Section 13A-13-3 of the Code of Alabama 1975.
 - c) Kidnapping of a minor, except by a parent in the first or second degree, as proscribed by Section 13A-6-43 or Section 13A-6-44 of the Code of Alabama 1975.
 - d) Promoting prostitution in the first or second degree, as proscribed by Section 13A-12-111 or Section 13A-12-112 of the Code of Alabama 1975.
 - e) Rape in the first or second degree, as proscribed by Section 13A-6-61 or Section 13A-6-62 of the Code of Alabama 1975.
 - f) Sexual misconduct, as proscribed by Section 13A-6-65 of the Code of Alabama 1975.
 - g) Sexual torture, as proscribed by Section 13A-6-65 of the Code of Alabama 1975.
 - h) Sexual abuse in the first or second degree, as proscribed by Section 13A-6-66 or Section 13A-6-67 of the Code of Alabama 1975.
 - i) Sodomy in the first or second degree, as proscribed by Section 13A-6-63 or Section 13A-6-64 of the Code of Alabama 1975.
 - j) Soliciting a child by computer for the purposes of committing a sexual act and transmittal obscene material to a child by computer as proscribed by Sections 13A-6-10 and 13A-6-111 of the Code of Alabama 1975.
 - k) Violation of the Alabama Child Pornography Act, as proscribed by Sections 13A-12-191, 13A-12-192, 13A-12-196, or 13A-12-197 of the Code of Alabama 1975.
 - l) Any solicitation, attempt, or conspiracy to commit any of the offenses listed in paragraphs a. to k., inclusive.
 - m) A crime listed in the Community Notification Act Chapter 20 of Title 15 of the Code of Alabama 1975.
- 3) A crime that involves the physical or mental injury or maltreatment of a child, the elderly, or an individual with disabilities.
- 4) A crime committed against a child.
- 5) A crime involving the sale or distribution of a controlled substance.
- 6) Robbery.
- 7) Conviction for a crime listed in the federal Adoption and Safe Families Act for foster and adoptive parents only.
- 8) Conviction for a violation or attempted violation of an offense committed outside the State of Alabama is a sex crime or any other crime if the offense would be a crime in Alabama.

CRIMINAL HISTORY STATEMENT

Have you ever had a suitability determination made by the Department of Human Resources in connection with a previous criminal history information background check? Yes () No ().

Have you ever been convicted of a crime? Yes () No ().

If yes, state the date, crime, location, punishment imposed, and whether the victim was a child or an elderly or disabled individual.

Date _____ Signature _____