

**Union Chapel Missionary Baptist Church
Christian Academy**

Substitute Teacher

Demonstrate your love for God and people as well as provide a safe and nurturing environment for children to encourage social, emotional, physical, spiritual, and intellectual development. Must maintain a positive relationship with parents, children, and staff and ensure the safety of children at all times.

Skills Needed:

- Accountability
- Adaptability
- Problem-solving
- Time-management
- Organization
- Advanced multitasking
- Interpersonal skills

Duties & Responsibilities:

- Assume duties of the classroom teacher in accordance with lesson plans, school rules, and UCCA policies.
- Lead instruction in the classroom by conducting the teachers existing lesson plans.
- Instructing students on a variety of classroom topics/courses.
- Build positive relationships
- Assign reasonable tasks and homework
- Motivate students to learn, and encourage classroom participation
- Create a classroom environment that's conducive to learning and appropriate to the maturity and interests of students.
- Adapt to the various learning styles of students.
- For long-term assignments, it may be required to develop lesson plans as well as create, administer, and grade tests and assignments.
- Other duties as assigned

Substitute teachers are under the delegation/direction of the Principal.

CLASSES:

PreK-5th Grade

