

Job Description  
Classroom Teacher  
Union Chapel Christian Academy

Report To: Academy Principal

Status: Salary

Position: Full-term

**General Summary:** To plan, organize, and implement an appropriate instructional program in a safe and nurturing learning environment that guides and encourages students to develop and fulfill their academic potential. Must maintain a positive relationship with parents, children, and staff and ensure the safety of students at all times.

**Qualifications**

- Bachelor's degree from a college or university that held regional accreditation at the time
- Completion of a teacher education program
- Passing of state exams for prospective educators

**Skills Needed**

- Accountability
- Adaptability
- Problem-solving
- Time-management
- Organization
- Advanced multitasking
- Interpersonal skills

**Duties and Responsibilities**

- Provide instruction, observe and evaluate student performance in accordance with UCCA school policies and procedures
- Create lesson plans, grade homework, administer tests
- Maintain discipline and provide assistance as needed by students in order to guarantee success
- Build positive relationships
- Teach students basic skills in various subjects
- Motivate students to learn and encourage classroom participation
- Perform other duties as assigned